



**BOARD OF SUPERVISORS AGENDA ITEM REPORT
CONTRACTS / AWARDS / GRANTS**

Award Contract Grant

Requested Board Meeting Date: March 5, 2019

* = Mandatory, information must be provided

or Procurement Director Award

***Contractor/Vendor Name/Grantor (DBA):**

Joseph M. Casey

***Project Title/Description:**

Academic tutoring services for Pima Vocational High School (PVHS) students. The original contract and amendments may be found under CT-16*412. Search for contract number 16*412 in e-Contracts.

***Purpose:**

This amendment allows Joseph M. Casey to continue to provide tutoring services in math, writing and language arts to youth participants. Tutoring services provided by the contractor will assist eligible youth participants to improve their academic skills to successfully complete the course of study required by the state to earn a diploma and to qualify for post-secondary college entry and employment training.

***Procurement Method:**

RFP-CSET-PVHS-ATIS-2016*2017 per Pima County Board of Supervisors Policy 29.6 Selection and contracting of Professional Services.

***Program Goals/Predicted Outcomes:**

Youth participants will improve their academic performance sufficiently to pass math, writing, and language arts high school classes, demonstrate mastery on the state subject area tests and progress toward a high school diploma.

***Public Benefit:**

Youth participants will complete their high school education, improve skills needed to obtain a sustainable job, and continue on to employment and career training to improve their quality of life.

***Metrics Available to Measure Performance:**

The tutor will be evaluated by the PVHS program coordinator by reviewing student academic improvement as measured by weekly comprehension checks, course final exams, and state standardized tests.

***Retroactive:**

No.

*To: CoB. 2-20-19
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Contract / Award Information

Document Type: _____ Department Code: _____ Contract Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Prior Contract Number (Synergen/CMS): _____

Expense Amount: \$* _____ Revenue Amount: \$ _____

***Funding Source(s) required:**

Funding from General Fund? Yes No If Yes \$ _____ % _____

Contract is fully or partially funded with Federal Funds? Yes No

If Yes, is the Contract to a vendor or subrecipient?

Were insurance or indemnity clauses modified? Yes No

If Yes, attach Risk's approval.

Vendor is using a Social Security Number? Yes No

If Yes, attach the required form per Administrative Procedure 22-73.

Amendment / Revised Award Information

Document Type: CT Department Code: CS Contract Number (i.e.,15-123): 16*412

Amendment No.: 4 AMS Version No.: 10

Effective Date: 4/1/2019 New Termination Date: June 30, 2020

Prior Contract No. (Synergen/CMS): _____

Expense or Revenue Increase Decrease Amount This Amendment: \$ 39,875.00

Is there revenue included? Yes No If Yes \$ _____

***Funding Source(s) required:** State Equalization

Funding from General Fund? Yes No If Yes \$ _____ % _____

Grant/Amendment Information (for grants acceptance and awards) Award Amendment

Document Type: _____ Department Code: _____ Grant Number (i.e.,15-123): _____

Effective Date: _____ Termination Date: _____ Amendment Number: _____

Match Amount: \$ _____ Revenue Amount: \$ _____

***All Funding Source(s) required:**

***Match funding from General Fund?** Yes No If Yes \$ _____ % _____

***Match funding from other sources?** Yes No If Yes \$ _____ % _____

***Funding Source:** _____

***If Federal funds are received, is funding coming directly from the Federal government or passed through other organization(s)?**

Contact: Cecilia Noperi

Department: Community Services Employment & Training Telephone: 724-9409

Department Director Signature/Date: _____ 2-14-19

Deputy County Administrator Signature/Date: _____ 2-19-2019

County Administrator Signature/Date: _____ C. Delabroy 2/19/19
(Required for Board Agenda/Addendum Items)

**Pima County Department of Community Services,
Employment & Training – PIMA VOCATIONAL
HIGH SCHOOL**

Project: Academic Tutoring Services
Contractor: Joseph M. Casey
7374 N. Mona Lisa Road, #10203
Tucson, AZ 85741
Contract No.: CT-CS-16-412
Contract Amendment No.: Four (4)

CONTRACT	
NO.	<u>CT-CS-16-412</u>
AMENDMENT NO.	<u>04</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

Original Contract Term:	7/1/2016 – 6/30/2017	Original Contract Amount:	\$27,625.00
Termination prior amendments:	6/60/2019	Amount prior amendments:	\$62,000.00
Termination this amendment:	6/30/2020	Amount this amendment:	\$39,875.00
		Revised Total Amount:	\$129,500.00

Pima County ("County"), a body politic and corporate of the state of Arizona, and Joseph M. Casey ("Contractor"), a sole proprietor, entered into the above-referenced contract for the provision of academic tutoring services to students at Pima Vocational High School ("PVHS").

RECITALS

- A. The demand for tutoring services for PVHS students during the 2018-2019 contract year is greater than was anticipated and additional hours of tutoring are necessary to meet student needs.
- B. Furthermore, the Pima County Board of Supervisors finds that there will continue to be a demand for one-on-one academic tutoring in math, writing and language arts during the 2019-2020 academic year.
- C. The Board of Supervisors finds that continuing to provide such tutoring is in the best interests of PVHS students and the residents of Pima County.
- D. County has reviewed Contractor's performance and finds it satisfactory.

NOW, THEREFORE, the Parties agree to amend the contract as follows:

1.0 Section 1 – TERM AND EXTENSION/RENEWAL/CHANGES is amended as follows:

1.1. **Paragraph 1.1** is amended to change the termination date:

FROM: June 30, 2019

TO: June 30, 2020

1.2. **Paragraph 1.2** remains the same, due to an error in Amendment No. Three (3) of this Contract.

2.0 Section 2 – SCOPE OF SERVICES, paragraph 2.2.1 the table is deleted in its entirety and replaced with the following:

CONTRACT YEAR	MINIMUM NUMBER OF HOURS
2016-2017	1105
2017-2018	1180
2018-2019	1495
2019-2020	1400

3.0 **Section 3 – COMPENSATION AND PAYMENT**, paragraph 3.1 the table is deleted in its entirety and replaced with the following:

CONTRACT YEAR	ALLOCATED AMOUNT
2016-2017	\$27,625.00
2017-2018	\$29,500.00
2018-2019	\$37,375.00
2019-2020	\$35,000.00
TOTAL	\$129,500.00

4.0 **Section 26 – ISREAL BOYCOTT CERTIFICATION**, is deleted in its entirety.

The effective date of this Amendment is April 1, 2019.

All other provisions of the Contract not specifically changed by this Amendment remain in effect and are binding upon the parties.

IN WITNESS WHEREOF, the Parties do hereby affix their signatures and do hereby agree to carry out the terms of this Amendment and the original contract as previously amended,

PIMA COUNTY:

Chairman, Richard Elias

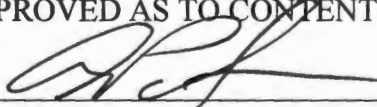
Date: _____

ATTEST:

Clerk of the Board


Date: _____

APPROVED AS TO CONTENT:



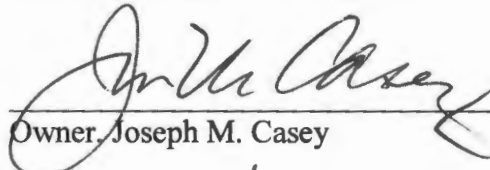
Arnold Palacios, Director, Community Services,
Employment and Training

APPROVED AS TO FORM:



Karen S. Friar, Deputy County Attorney

CONTRACTOR:



Owner, Joseph M. Casey

Date: 2/14/19