



**BOARD OF SUPERVISORS AGENDA ITEM REPORT  
CONTRACTS / AWARDS / GRANTS**

Requested Board Meeting Date: 4/19/16

or Procurement Director Award

**Contractor/Vendor Name (DBA):** Community Home Repair Projects of Arizona, Inc.

**Project Title/Description:**

Community Services Block Grant (CSBG) - Emergency Needs. Provide minor home repairs to low-income households.

**Purpose:**

Amendment is to provide additional minor home repair services as County received funds from the Arizona Community Action Association.

**Procurement Method:**

Community Services Department/Community Action Agency Solicitation No. CAA-CSBG-01-2015

**Program Goals/Predicted Outcomes:**

23 additional households will receive emergency home repair services.

**Public Benefit:**

Helps alleviate poverty and promotes self-sufficiency to the residents of Pima County.

**Metrics Available to Measure Performance:**

All activities and information sources in the management, fiscal, and service system of Awardee and any subcontracted parties, relating to performance of duties and obligations under this Contract are monitored. Quarterly reports on the National Results Oriented Management Accountability (ROMA)/National Performance Indicators are generated and sent to the funder. Agency submits progress reports on each household and individual served.

**Retroactive:**

No

To: COB- 3.24.16 (1)  
TJS- 2

Procure Dept 03/24/16 PM 09:40

**Original Information**

Document Type: \_\_\_\_\_ Department Code: \_\_\_\_\_ Contract Number (i.e., 15-123): \_\_\_\_\_

Effective Date: \_\_\_\_\_ Termination Date: \_\_\_\_\_ Prior Contract Number (Synergen/CMS): \_\_\_\_\_

Expense Amount: \$ \_\_\_\_\_  Revenue Amount: \$ \_\_\_\_\_

Funding Source(s): \_\_\_\_\_

Cost to Pima County General Fund: \_\_\_\_\_

Contract is fully or partially funded with Federal Funds?  Yes  No  Not Applicable to Grant Awards

Were insurance or indemnity clauses modified?  Yes  No  Not Applicable to Grant Awards

Vendor is using a Social Security Number?  Yes  No  Not Applicable to Grant Awards

If Yes, attach the required form per Administrative Procedure 22-73.

**Amendment Information**

Document Type: CT Department Code: CS Contract Number (i.e., 15-123): 15-550

Amendment No.: 2 AMS Version No.: 3

Effective Date: 4/19/16 New Termination Date: 6/30/16

Expense  Revenue  Increase  Decrease Amount This Amendment: \$20,000.00

Funding Source(s): Arizona Community Action Association

Cost to Pima County General Fund: N/A

Contact: Rise Hart

Department: Community Services Telephone: 724-5723

Department Director Signature/Date: *Charolene* 3/21/16

Deputy County Administrator Signature/Date: *JW* 3/23/16

County Administrator Signature/Date: *C. R. ...* 3/23/16  
(Required for Board Agenda/Addendum Items)

**PIMA COUNTY COMMUNITY SERVICES,  
EMPLOYMENT AND TRAINING (CSET) DEPARTMENT  
COMMUNITY ACTION AGENCY (CAA) PROGRAM  
PROFESSIONAL SERVICES CONTRACT**

<b>CONTRACT</b>	
<b>NO.</b>	<u>CT-CS-15-550</u>
<b>AMENDMENT NO.</b>	<u>02</u>
This number must appear on all invoices, correspondence and documents pertaining to this contract.	

Program Name: Community Services Block Grant (CSBG) – Emergency Needs

Awardee: Community Home Repair Projects of Arizona, Inc.  
PO Box 26215  
Tucson, AZ 85726

Contract No: CT-CS-15-550

Amendment No: 02

Funding: Arizona Community Action Association

Original Contract Term:	07/01/15 – 06/30/16	Original Contract Amount:	\$33,907.00
Term Prior Amendment:	n/a	Prior Amended Amount:	\$50,000.00
Term This Amendment:	n/a	Amount This Amendment:	\$20,000.00
		Revised Contract Amount:	\$103,907.00

Pima County, a body politic and corporate of the State of Arizona (“County”) and Community Home Repair Projects of Arizona, Inc., an Arizona non-profit corporation (“Awardee”).

**AMENDMENT**

- A. County finds that there is a continued need for minor home repair services for low-income residents in Pima County.
- B. There has been an increase in the number of requests for emergency home repairs.
- C. County has funds available to cover the costs associated with twenty-three (23) additional demands for such services from the Arizona Community Action Association ("CAA").
- D. County has reviewed the performance of Awardee and finds it satisfactory.
- E. County finds that Awardee has the capacity to provide additional emergency home repair services during the term of the Contract.

NOW, THEREFORE, COUNTY and AWARDEE agree to amend the Contract as follows:

1. **3.0 - COMPENSATION AND PAYMENT**, Section 3.1, is amended to increase "the Maximum Allocated Amount":

FROM: \$ 83,907.00

TO: \$103,907.00

