



Stephen W. Christy
Supervisor, District 4

PIMA COUNTY BOARD OF SUPERVISORS


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MEMORANDUM

DATE: June 2, 2022

TO: Melissa Manriquez
Clerk of the Board

FROM: Steve Christy 
District 4 Supervisor

SUBJECT: Agenda Addendum Item

Please place the following item on the Addendum to the Agenda for the Board of Supervisors meeting of June 7, 2022:

BOARD OF SUPERVISORS

Small Business Commission, COVID-19 Pandemic Response Task Force

Discussion/Direction/Action regarding the Small Business Commission recommendation to the Board of Supervisors which outlines the formation of a task force to conduct an after-action analysis of the impacts of the actions taken by the Board during the COVID-19 pandemic, both positive and negative, on the Pima County small business community.

The chair and members of the commission are invited to present during the discussion and respond to any questions that arise. (District 4)

Thank you.

May 25, 2022

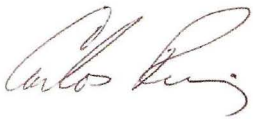
Honorable Chair Sharon Bronson and Members of the Board of Supervisors,

The Pima County Small Business Commission (PCSBC) has been deeply involved advising the Pima County Board of Supervisors throughout the COVI-19 pandemic. The PCSBC was the one commission not dissolved during the pandemic and continued to offer advice to the Board. The effect of COIV-19 on the small business community was so profound that the PCSBC voted to maintain the subject in its 2022 Work Plan.

To that end, I wanted to share a proposal for the creation and funding of a task force to study Pima County's response to the COVID-19 pandemic on small business, economic activity, health and education. I would like to note that at our regular PCSBC meetings, this year to date, we have had you, Chair Bronson (January 2022), Supervisor Scott (February 2022) and Supervisor Christy (May 2022) as guest speakers. During our questions and answers at those meetings, each of you expressed support for a study similar to what we advise.

The attached proposal was presented and voted on by the PCSBC at a special meeting on May 24th, 2022. The motion to advise the Board of Supervisors passed 5 Yea, 1 No and 1 Abstain.

Respectfully submitted on behalf of the Pima County Small Business Commission,



Carlos Ruiz
Chairman, Pima County Small Business Commission

Copy: Hon. Pima County Board of Supervisors
Jan Leshar, County Administrator
Commissioners, Pima County Small Business Commission
Patrick Cavanaugh, Deputy Director, Pima County Economic Development Office

EXHIBIT

Pima County Small Business Commission
May 24, 2022

Establish a Task Force to Review Pima County’s Response to COVID-19 Pandemic on Small Businesses, Economic Activity, Health and Education

Proposal

To assist Pima County in preparing for a potential outbreak of a new contagion similar to COVID-19, the Pima County Small Business Commission (PCSBC) advises that a **COVID-19 Pandemic Task Force** be established to review and critique Pima County’s response to the COVID-19 pandemic on small businesses, economic activity, health and education. The review must be independent and apolitical. In October 2020, the PCSBC had initially advised the Board of Supervisors to undertake this type of program review.

Specifically, PCSBC advises:

A. Appointment by the Board of Supervisors of a nine (9) member COVID-19 Pandemic Task Force, to include:

- Chairperson
- Two (2) Pima County employees assigned by the County Administrator.
- Two (2) representatives from within higher education.
- Two (2) representatives of small businesses located in Pima County.
- Two (2) representatives of Pima County K-12 education.

B. Scope of Work – may include, but is not limited to:

1. Collect business-related data
 - Number of jobs lost due to COVID-19 pandemic.
 - Number of businesses lost due to COVID-19 pandemic.
 - Businesses lost throughout the duration of the emergency resolutions and/or as COVID-19 restrictions changed.
 - Benchmark with other Arizona jurisdictions typically used to compare to Pima County.
 - Effects of COVID-19 on employment and supply chains.
 - Effects of COVID-19 on affordable housing and homelessness.
 - Estimate the long-term economic impact of businesses lost during the COVID-19 pandemic.

- Impact of Pima County COVID-19-related public relations activities, including the 'Ready for You' program.
- Other related variables that impacted businesses during the COVID-19 pandemic.

2. Collect health-related data

- Number of COVID-19 infections.
- Number of COVID-19 hospitalizations.
- Number of COVID-19 deaths.
- Demographic data on COVID-19 infections, hospitalization, death.
- Comorbidity data on COVID-19 infections, hospitalization, death.
- Ability of local hospitals to manage COVID-19-related caseloads.
- Amount of pre-positioned personal protection equipment (PPE) needed in the event of a new viral contagion.
- Efficacy of wearing masks in protecting against COVID-19 infections.
- Efficacy of vaccinations in protecting against COVID-19 infections.
- Contact tracing to businesses as a vector of contagion.
- Drug and alcohol usage during the COVID-19 pandemic.
- The impact of COVID-19 pandemic on mental health, including suicide.
- Other related variables that impacted health-related issues during the COVID-19 pandemic.

3. Collect data on the impact on education and mental health of K-12 students

4. Conduct public hearings - allow consumers, restaurant operators, healthcare practitioners and others to provide constructive input about Pima County's response to the COVID-19 pandemic to help identify what worked well and what could be improved upon. Public hearings may also bring forward new ideas and potential improvements not yet considered by Pima County.

C. Independent consultant - retained to assist in conducting the Scope of Work, including collecting and analyzing data and facilitating public hearings on behalf of the COVID-19 Pandemic Task Force.

D. Funding authorization not to exceed \$775,000 - to support Scope of Work of the COVID-19 Pandemic Task Force, including delivery of a Final Report and recommendations to the Pima County Board of Supervisors and Pima County Administrator.

E. Timeline - Final Report and recommendations presented to the Board of Supervisors before the close of FY 2022-2023.