

BOARD OF SUPERVISORS AGENDA ITEM SUMMARY

Requested Board Meeting Date: **8/5/14**

ITEM SUMMARY, JUSTIFICATION and/or SPECIAL CONSIDERATIONS:

Low Bid: Award of Contracts, Requisition No. 14000000000000274, in the annual amount of \$533,390.00 for Electrical Supplies to the vendors and amounts listed below. The contract terms are for one-year and include four one-year renewal periods. The Award includes the authority for the Procurement Department to reallocate the award amounts among the contracts considering actual usage and anticipated requirements without further action by the Board of Supervisors provided that the sum of the revised contract amounts does not exceed the sum of the contract award amount of \$533,390.00. Funding Source: General, Enterprise Fund Administering Departments: Facilities Management and Regional Wastewater Reclamation Department.

MA #	VENDOR/HEADQUARTERS	PRIMARY SECONDARY AWARD	GROUPS	DESCRIPTION	ANNUAL AWARD AMOUNT
15*015	DS&J ENTERPRIZES d.b.a. Arizona Commercial Lighting	Primary	1	Ballasts and Lamps	130,700.00
14*493	H.D. Supply/Orlando, FL	Primary	2,3,7,8	Fuses, Junction Boxes, Conduit, Fittings, General Electric Circuit Breakers and Westinghouse/Cutler Hammer Circuit Breakers	155,500.00
14*492	Consolidated Electrical Distributors d.b.a. Hussar Electric Supply/Irvington, TX	Primary	4,5,6	Receptacles, Switches, Terminals, Wire Nut Connectors, Electrical Wire, and Square D Circuit Breakers	198,700.00
14*494	Consolidated Electrical Distributors d.b.a. Hussar Electric Supply/Irvington, TX	Secondary	1,2,3	Ballasts, Lamps, Fuses, Junction Boxes, Conduit and Fittings	22,560.00
14*497	H.D. Supply/Orlando, FL	Secondary	4,5	Receptacles, Switches, Terminals, Wire Nut Connectors and Electrical Wire	14,130.00
14*495	Electric Supply Inc./Phoenix, AZ	Secondary	6	Square D Circuit Breakers	5,740.00
14*496	Graybar Electric Co., Inc./St. Louis, MO	Secondary	7,8	General Electric Circuit Breakers and Westinghouse/Cutler Hammer Circuit Breakers	6,060.00
TOTAL ANNUAL AWARD AMOUNT FOR INVITATION FOR BID #134447					\$533,390.00

BACKGROUND

Pursuant to Pima County Procurement Code 11.12.010 Sealed Bids and as requested by the Facilities Management and Regional Wastewater Reclamation Department, Invitation for Bids #134447 was published in the legal newspaper of Pima County, posted to the Procurement Department Internet site and completed to establish "as required" contracts for electrical supplies. Notice of the solicitation was given directly to all vendors registered with Pima County for relevant commodities, researched and identified by the Procurement Contracts Officer, or provided by the Requesting Department(s) of which 24 were classified as Small Business Enterprise (SBE). 9 responses were received of which none were classified as SBE.

Pursuant to the published solicitation terms the award is recommended to the responsive and responsible bidders that submitted the lowest bids.

To assure supply, a primary and secondary vendor for each group of electrical supplies was requested by the Administering Departments. The vendor designated as "primary" submitted the low bid and the award amount is rounded up to the next highest hundred from their bid amount. The vendor designated as secondary submitted the next lowest bid, and will be used, issued an order, only when the primary vendor cannot satisfy a requirement. The secondary award amount is established as 10% of the primary vendor award amount.

Contract Officer: Denise D Waldo, 520/724-8458, Procurement Department

Payment System: CMS

CLERK OF BOARD USE ONLY: BOS MTG. _____ ITEM NO. _____