



Board of Supervisors Memorandum

October 20, 2015

Transmittal of Department Quarterly Reports on Receivable Collections

Introduction

Transmitted herewith are the Department Quarterly Reports on Receivable Collections and Summary, as delineated in Pima County Administrative Procedure 22-75, for the quarter ending June 30, 2015.

Summary of Department Quarterly Reports on Receivable Collections

For the quarter ending June 30, 2015, departments reported accounts receivable balances totaling \$19,432,227. Of this amount, \$1,449,072 was considered delinquent. Revenue & Collections and the Department of Transportation were the only two departments reporting delinquent balances greater than \$100,000, for the quarter ending June 30, 2015, compared to four departments in the preceding quarter.

Total collections for departments reporting this quarter were \$39,694,653. The final payment on Mount Lemmon Fire District's Note Receivable was received during the quarter ending June 30, 2015. Five other Notes Receivable remained outstanding for the quarter ending June 30, 2015. They were Rural Metro Corporation; Oralia Bacahui; Accelerate Diagnostics, Inc.; The University of Arizona; and the City of South Tucson.

For additional detail, please see the attached Summary and reports from the departments.

Recommendation

I recommend the Board of Supervisors accept the Department Quarterly Reports on Receivable Collections for the period ending June 30, 2015.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Huckelberry".

C.H. Huckelberry
County Administrator

CHH/mjk – October 15, 2015

Attachments

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Constables

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 1,073.40
Amount Billed for this Period	\$ 664.40
Amount Collected during this Period	\$ (496.40)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	
Accounts Receivable Ending Balance	<u>\$ 1,241.40</u>
Delinquent Balance	\$ 930.20
Collection Costs Incurred	\$ -
Collection Rate	29%
Number of Accounts at the End of the Period	36
Number of Delinquent Accounts	27

Constable Mary Dozgan
Department Director/Designee

8/17/15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Dept. of Environmental Quality **Period Ending:** 6/30/2015
 (Combined to include Solid Waste)

	Amount
Accounts Receivable Beginning Balance	\$ 334,395.57
Amount Billed for this Period	\$ 311,443.23
Amount Collected during this Period	\$ (339,549.40)
Amount Transferred to Revenue and Collections	\$ (660.00) *
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 305,629.40 **</u>
Delinquent Balance	\$ 6,655.00 ***
Collection Costs Incurred	\$ -
Collection Rate	53%
Number of Accounts at the End of the Period	15
Number of Delinquent Accounts	5

*Transferred to Revenue and Collections

Angelica Aguayo (Klafter Well Co-op)	\$ 330.00
Homeowners Water Association	\$ 330.00
	<u>\$ 660.00</u>

** The A/R Ending Balance consists of the following:

Waste Tire Fund	\$ 286,334.73
Hazardous Waste Permits	\$ 12,520.00
Waste Hauler Permits	\$ 1,159.67
Air Quality Permits	\$ 5,615.00
	<u>\$ 305,629.40</u>

*** The Delinquent Balance consists of the following:

Hazardous Waste Permits	\$ 1,040.00
Air Quality Permits	\$ 5,615.00
	<u>\$ 6,655.00</u>

Lorana Cortova
 Department Director/Designee

8/14/15
 Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Development Services
(Combined)

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 24,307.00
Amount Billed for this Period	\$ 2,200.00
Amount Collected during this Period	\$ (4,293.00)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 22,214.00 *</u>
Delinquent Balance	\$ 18,554.00 **
Collection Costs Incurred	\$ -
Collection Rate	16.20%
Number of Accounts at the End of the Period	18
Number of Delinquent Accounts	13

* Accounts Receivable Ending Balance consists of the following:

DSD Enforcement:	\$ 21,170.00
DSD NSF:	\$ 1,044.00
	<u>\$ 22,214.00</u>

** The Delinquent Balance is comprised of the following accounts:

DSD Enforcement:	\$ 17,510.00	***
DSD NSF:	\$ 1,044.00	
	<u>\$ 18,554.00</u>	

***\$6,570 of the Delinquent Enforcement accounts are currently on a payment plan.

Lorena Cordova
Department Director/Designee

8/18/15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: ED&T
(Combined)

Period Ending: 6/30/2015

	Amount
Accounts Receivable Beginning Balance	\$ 76,381.00
Amount Billed for this Period	\$ 424,425.16
Amount Collected during this Period	\$ (422,332.59)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 78,473.57</u> *
Delinquent Balance	\$ 18,000.00 **
Collection Costs Incurred	\$ -
Collection Rate	84%
Number of Accounts at the End of the Period	2
Number of Delinquent Accounts	1

* The A/R Ending Balance consists of the following:

Q3 Hotel/Motel tax	\$ 42,473.57
Regular Rents	\$ 36,000.00
	<u>\$ 78,473.57</u>

** The Delinquent Balance is for Wildcat Golf's January - March 2015 unpaid rent. April - June 2015 was also still due at June 30th, but was not considered delinquent.



Department Director/Designee

8/20/15

Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Elections

Period Ending: 06/30/2015

	<u>Amount</u>	
Accounts Receivable Beginning Balance	\$ -	
Amount Billed for this Period	\$ 5,190.30	
Amount Collected during this Period	\$ -	
Amount Transferred to Revenue and Collections	\$ -	
Corrections/Restatements	\$ -	
Accounts Receivable Ending Balance	<u>\$ 5,190.30</u> *	
Delinquent Balance	\$ -	
Collection Costs Incurred	\$ -	
Collection Rate	0.00%	
Number of Accounts at the End of the Period		1
Number of Delinquent Accounts		0

* The A/R Ending Balance is the amount due from the City of South Tucson for the May 2015 recall election.

Carolyn Pataconi
Department Director/Designee

8-12-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Facilities Management
(Combined)

Period Ending: 06/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 288,644.09
Amount Billed for this Period	\$ 970,400.82
Amount Collected during this Period	\$ (813,330.34)
Amount Transferred to Revenue and Collections	\$ (3,940.35)
Corrections/Restatements	\$ -
Accounts Receivable Ending Balance	<u>\$ 441,774.22 *</u>
Delinquent Balance	\$ -
Collection Costs Incurred	\$ -
Collection Rate	83.81%
Number of Accounts at the End of the Period	45
Number of Delinquent Accounts	0

* The A/R Ending Balance consists of the following:

Building rentals	\$ 122,665.65
Parkings accounts	\$ 14,334.11
Note Receivables	\$ 304,774.46
	<u>\$ 441,774.22</u>

Carolyn Pataconi
Department Director/Designee

8-14-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Finance & Risk Management
(Combined)

Period Ending: 06/30/2015

	Amount
Accounts Receivable Beginning Balance	\$ 3,412,519.28
Amount Billed for this Period	\$ 8,341,715.60
Amount Collected during this Period	\$ (9,471,460.50)
Amount Transferred to Revenue and Collections	\$ (102.05)
Corrections/Restatements	\$ (15,301.18) *
Write-offs of \$100 - \$1,000 approved by Division Mgr.	\$ -
Risk Mgmt Settlement Agreements under \$1,000	\$ (699.63)
Risk Mgmt Settlement Agreements between \$1,000 - \$10,000	\$ (1,220.65)
Accounts Receivable Ending Balance	\$ 2,265,450.87 **
 Delinquent Balance	 \$ 2,123.53 *****
 Collection Rate	 80.70%
 Number of open accounts at the end of the period	 28
Number of Delinquent Accounts	1

* The Corrections/Restatements amount consists of a correction for the cable companies opening balance that was overstated and Risk Management's adjustments for accounts that were closed when no fault was the determined or the insurance company refused to pay, as recapped below:

Cable companies opening balance correction	\$ (1,265.58)
Risk Management adjustments for closed claims	\$ (14,035.60)
	\$ (15,301.18)

** The A/R Ending Balance consists of the following:

Hotel/Motel tax	\$ 132,729.92	Bacahui Note Rec	\$ 65,509.63	
Risk Mgmt	\$ 23,407.22	Mt. Lemmon Fire District	\$ -	***
Risk Mgmt Rentals	\$ -	Notary/Law Library	\$ -	****
Print Shop	\$ 2,487.95	Rural Metro Note Rec	\$ 225,837.51	
Cable Companies	\$ 723,933.25	Vehicle License Tax	\$ 1,091,545.39	
			\$ 2,265,450.87	

*** The final payment on the Mt. Lemmon Fire District Note Receivable was received in FY 14-15 Q4.

**** No revenues have been received for Notary & Law Library fees since January 2015.

***** The Delinquent Balance represents unpaid late fees on the Bacahui Note Receivable.

Carolyn Pataconi
Department Director/Designee

8-14-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Fleet Services

Period Ending: 6/30/2015

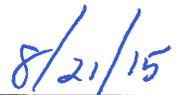
		Amount
Accounts Receivable Beginning Balance	\$	123,823.18
Amount Billed for this Period	\$	223,678.30
Amount Collected during this Period	\$	(257,251.39)
Amount Transferred to Revenue and Collections	\$	-
Corrections/Restatements	\$	-
Board of Supervisors' Approved Write-offs	\$	-
Accounts Receivable Ending Balance	<u>\$</u>	<u>90,250.09</u>
 Delinquent Balance	 \$	 2,308.59 *
Collection Costs Incurred	\$	-
Collection Rate		74%
 Number of Open Accounts at the End of the Period		 13
Number of Delinquent Accounts		3

*Delinquent Accounts Consist of the Following Customers:

Ajo Unified School District	\$	1,760.66
City of South Tucson	\$	196.76
Town of Marana	\$	351.17
	<u>\$</u>	<u>2,308.59</u>



 Department Director/Designee



 Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Forensic Science Center

Period Ending: 6/30/2015

	<u>Amount</u>	
Accounts Receivable Beginning Balance	\$	(229,138.07)
Amount Billed for this Period	\$	469,280.64
Amount Collected during this Period	\$	(219,672.55)
Amount Transferred to Revenue and Collections	\$	-
Corrections/Restatements	\$	(85.00) *
Accounts Receivable Ending Balance	\$	<u>20,385.02</u> **
Delinquent Balance	\$	7,051.00 ***
Collection Costs Incurred	\$	-
Collection Rate		92%
Number of Open Accounts at the End of the Period		95
Number of Delinquent Accounts		9

* Corrections/Restatements amounts consist of prior period adjustments.

Prior quarter credit memo	\$	(25.00)
Prior quarter prepayment not reported as collected	\$	(60.00)
	\$	<u>(85.00)</u>

** The accounts receivables ending balance is comprised of the following:

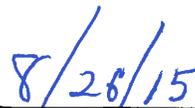
Medical Examiner Non IGA Customers Ending balance	\$	212,682.25
Pre-Payments	\$	(192,297.23)
	\$	<u>20,385.02</u>

*** The Delinquent Balance is comprised of the following:

AZ Department of Public Safety	\$	30.00
Ducutrack	\$	35.00
James Hensen	\$	5.00
Law Office of Christian Ackerly	\$	76.00
Legacy Funeral Home	\$	30.00
Sierra Vista Cremation	\$	30.00
Source Access, Inc.	\$	5.00
Tohono Funeral Services LLC	\$	60.00
Vizioso Memorial Chapel	\$	6,780.00
	\$	<u>7,051.00</u>



 Department Director/Designee



 Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Information Technology
(Combined)

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 12,233.49
Amount Billed for this Period	\$ 172,577.25
Amount Collected during this Period	\$ (76,054.94)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (808.17) *
Accounts Receivable Ending Balance	<u>\$ 107,947.63 **</u>
Delinquent Balance	\$ -
Collection Costs Incurred	\$ -
Collection Rate	41%
Number of Accounts at the End of the Period	14
Number of Delinquent Accounts	0

*Corrections/Restatement consists of prior period adjustments recapped below:

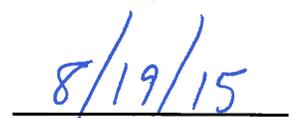
Deposits	\$ (2,506.97)
Finance charge	\$ (1.20)
Sprint invoice	\$ 1,700.00
	<u>\$ (808.17)</u>

** Following is the break-down of the ending A/R balance.

Leases	\$ 103,747.63
Wireless (PCWIN)	\$ 4,200.00
	<u>\$ 107,947.63</u>



Department Director/Designee



Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Kino Sports Complex
(Combined)

Period Ending: 06/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 493,989.04
Amount Billed for this Period	\$ 914,481.36
Amount Collected during this Period	\$ (1,067,405.57)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (111,389.82) *
Accounts Receivable Ending Balance	<u>\$ 229,675.01 **</u>
Delinquent Balance	\$ -
Collection Costs Incurred	\$ -
Collection Rate	82.29%
Number of Accounts at the End of the Period	5
Number of Delinquent Accounts	0

* The Corrections/Restatements amount consists of credits given to M1 Baseball and to reverse the portion of Hotel/Motel tax in the A/R Beginning Balance that was not attributable to KSC, as follows:

M1 Baseball credits	\$ (14,536.73)
Corrections for Hotel/Motel Tax Beginning Balance	\$ (96,853.09)
	<u>\$ (111,389.82)</u>

** The A/R Ending Balance consists of the following:

KSC accounts for sports and events	\$ 139,418.66
Hotel/Motel Tax	\$ 90,256.35
	<u>\$ 229,675.01</u>

Carolyn Pataconi
Department Director/Designee

8-20-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Library

Period Ending: 06/30/2015

		Amount	
Accounts Receivable Beginning Balance	\$	10,715.95	
Amount Billed for this Period	\$	27,824.90	*
Amount Collected during this Period	\$	(21,159.00)	
Amount Transferred to Revenue & Collections	\$	(128.00)	
Corrections/Restatements			
Accounts Receivable Ending Balance	\$	17,253.85	**
 Delinquent Balance	 \$	 -	
Collection Costs Incurred	\$	-	
Collection Rate		55%	
 Number of Open Accounts at the End of the Period			 1
Number of Delinquent Accounts			0

* The Amount Billed for this Period includes a new billing of \$128 for property damage. Restitution was ordered for the repayment and the account was transferred to Revenue & Collections.

**The A/R Ending Balance represents the quarter's billings to the City of Tucson for the Pima Building utilities. The electricity rate was increased, per contract 138168, to reflect the prevaility cost. However, the City of Tucson disagrees with the increase and has not made any further payments.

Carolyn Pataconi

Department Director/Designee

8-12-15

Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: NRPR
(Combined)

Period Ending: 06/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 472,643.49
Amount Billed for this Period	\$ 518,640.01
Amount Collected during this Period	\$ (692,678.77)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ 1,103.99
Accounts Receivable Ending Balance	<u>\$ 299,708.72 *</u>
Delinquent Balance	\$ 45.00 **
Collection Costs Incurred	\$ -
Collection Rate	70%
Number of Accounts at the End of the Period	37
Number of Delinquent Accounts	2

* The A/R Ending Balance is comprised of the following:

Parks Operations	\$ 75,146.29
Starr Pass	\$ 133,855.24
Capital Improvement Projects	\$ 90,682.19
Parks Real Property Rentals Late Fee	\$ 25.00
	<u>\$ 299,708.72</u>

** The Delinquent Balance is comprised of \$45 for a returned check.

Carolyn Pataconi
Department Director/Designee

8-14-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Office of Emergency Management
& Homeland Security

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ (349,161.16)
Amount Billed for this Period	\$ 378,291.79
Amount Collected during this Period	\$ (118,557.15)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (2.68) *
Accounts Receivable Ending Balance	<u>\$ (89,429.20) **</u>
Delinquent Balance	\$ -
Collection Costs Incurred	\$ -
Collection Rate	407%
Number of Accounts at the End of the Period	19
Number of Delinquent Accounts	0

*Corrections/Restatements consists of adjusted finance charges.

**A/R credit balance consists of prepayments for 1st Quarter Membership Fees.



Department Director/Designee

8/21/15

Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Public Health Dept
(Combined)

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 2,115,265.59
Amount Billed for this Period	\$ 1,438,575.64
Amount Collected during this Period	\$ (1,588,932.34)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (281,570.81) *
Write-offs under \$100 approved by Revenue Mgmt Supervisor	\$ (135.00)
Write-offs of \$100 - \$1,000 approved by Revenue Mgmt Division Mgr.	\$ (851.00)
Write-offs greater than \$10,000 approved by Board of Supervisors (BOS)	\$ (252,210.64) **
Accounts Receivable Ending Balance	<u>\$ 1,430,141.44</u> ***
 Delinquent Balance	 \$ 73,833.52 ****
 Collection Costs Incurred	 \$ -
Collection Rate	48.56%
 Number of Accounts at the End of the Period	 73
Number of Delinquent Accounts	46

*Corrections/Restatements consists of the following:

BOS approved IGA with City of Tucson to waive PACC Pima County admin. overhead and finance charges for fiscal year 2014-15	\$ (280,872.75)
Adjust FY 2014-15 finance charges billed to PACC jurisdictions	\$ (903.06)
Payment received for a delinquent account previously written off	\$ 70.00
	<u>\$ (281,705.81) *</u>

**BOS approved PACC IGA with City of Tucson to waive Pima County admin. overhead for fiscal year 2013-14

***The A/R Ending Balance consists of the following:

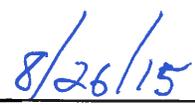
Health Dept. TB Clinic	\$ 30.00
Health Dept. PHN Clinic	\$ 841.00
Health Dept. Vital Registration	\$ 133,690.00
Health Fin/Ops	\$ 5,345.62
Pima Animal Care Center	\$ 1,290,234.82
	<u>\$ 1,430,141.44</u> ***

****The Delinquent Balance consists of the following:

Vital Registration - Vistoso Memorial Chapel	\$	28,870.00	
NSF Checks & Fees	\$	5,187.62	
PACC - City of South Tucson	\$	250.29	
PACC - City of Tucson	\$	24,417.40	
PACC - Town of Marana	\$	13,522.97	
PACC - Noise complaint fines	\$	1,585.24	
	\$	<u>73,833.52</u>	****



Department Director/Designee



Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Regional Flood Control District
(Combined)

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 116,139.03
Amount Billed for this Period	\$ 32,542.67
Amount Collected during this Period	\$ (32,136.66)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (19,724.37) *
Accounts Receivable Ending Balance	<u>\$ 96,820.67 **</u>
Delinquent Balance	\$ 82,489.00 ***
Collection Costs Incurred	\$ -
Collection Rate	25%
Number of Accounts at the End of the Period	6
Number of Delinquent Accounts	1

* The Corrections/Restatements amount consists of a credit on the COT balance as agreed by RFCD.

** The A/R Ending Balance consists of the following:

Prepaid License Agreements	\$ (220.00)
Rental Properties	\$ 3,225.00
Prepaid Rental Properties	\$ (5,144.00)
IGA- RTA	\$ 16,470.67
IGA- COT	\$ 82,489.00
	<u>\$ 96,820.67</u>

*** The Delinquent Balance represents an unpaid City of Tucson account for work completed at the Ryland Landfill.

Lorena Cardona
Department Director/Designee

8/21/15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: RWRD

Period Ending: 6/30/2015

	Amount
Accounts Receivable Beginning Balance	\$ 41,212.66
Amount Billed for this Period	\$ 476,738.54
Amount Collected during this Period	\$ (39,166.24)
Amount Transferred to Revenue and Collections	\$ -
Corrections/Restatements	\$ (155.66) *
Accounts Receivable Ending Balance	<u>\$ 478,629.30</u>
Delinquent Balance	\$ 15,960.50 **
Collection Costs Incurred	\$ -
Collection Rate	7.56%
Number of Accounts at the End of the Period	22
Number of Delinquent Accounts	5

* The Corrections/Restatements is to reduce the receivable amount by \$155.66, due to incorrect charges on spreadsheet for February and March 2015 for Taylor's Holsteins (rental).

** The Delinquent Balance of \$15,960.50 is comprised of the following:

Waste Management	\$ 954.85
Green Valley Septic	\$ 1,096.06
EDG Fuels	\$ 1,417.77
Tucson Septic Pumping	\$ 12,054.30
NPL	\$ 437.52
	<u>\$ 15,960.50</u>

Melody Burton
Department Director/Designee

8-13-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Revenue & Collections **Period Ending:** 06/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 566,912.05
Amount Billed for this Period	\$ 2,287.06
Amount Collected during this Period	\$ (10,160.24)
Amount Transferred to Revenue and Collections	\$ 23,575.04 *
Corrections/Restatements	\$ 985.00 **
Write-offs under \$100 approved by Revenue Mgmt Supervisor	\$ (84.25)
Write-offs of \$100 - \$1,000 approved by Revenue Mgmt Division Mgr.	\$ (5,604.87)
Write-offs of \$1,000 and < \$5,000 requiring Finance Director approval	\$ (9,650.51)
Accounts Receivable Ending Balance	<u>\$ 568,259.28</u>
 Delinquent Balance	 \$ 568,259.28
 Collection Rate	 1.76%
 Number of Accounts at the End of the Period	 2,249
Number of Delinquent Accounts	2,249

* The Amount Transferred to Revenue & Collections consists of accounts from the following depts:

DEQ \$ 660.00	Sheriff's Dept \$ 9,104.77
FM \$ 3,940.35	Sheriff's - CEU \$ 6,392.20
Library \$ 128.00	Transportation \$ 3,247.67
Risk Mgmt (for NRPR) \$ 102.05	<u>Total Transfers \$ 23,575.04</u>

** The Correction/Restatement amount represents a reversal of a credit balance, which was refunded.

Carolyn Pataconi
Department Director/Designee

8-21-15
Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Sheriff's Dept.

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 2,849,587.61
Amount Billed for this Period	\$ 2,065,398.37
Amount Collected during this Period	\$ (2,454,706.20)
Amount Transferred to Revenue and Collections	\$ (15,496.97) *
Corrections/Restatements	\$ 15,496.97 *
Accounts Receivable Ending Balance	<u>\$ 2,460,279.78</u>

Delinquent Balance

Collection Costs Incurred \$0.00

Collection Rate 50%

Number of Accounts at the End of the Period 12

Number of Delinquent Accounts 0

* The Corrections/Restatements and Transfers to Revenue & Collections amounts represent restitution cases and Civil Enforcement Unit (CEU) accounts that were not previously reported prior to transferring the accounts, as follows:

Restitution	\$ 9,104.77
CEU	<u>\$ 6,392.20</u>
	<u>\$ 15,496.97</u>



 Department Director/Designee

8/10/15

 Date

QUARTERLY DEPARTMENT REPORT ON RECEIVABLE COLLECTIONS

Department: Transportation
(Combined)

Period Ending: 6/30/2015

	<u>Amount</u>
Accounts Receivable Beginning Balance	\$ 7,732,383.89
Amount Billed for this Period	\$ 23,935,369.53
Amount Collected during this Period	\$ (22,065,312.62)
Amount Transferred to Revenue and Collections	\$ (3,247.67)
Corrections/Restatements	\$ 1,007,069.45 *
Manager Approved Write-Offs	\$ (3,929.49)
Accounts Receivable Ending Balance	<u>\$ 10,602,333.09 **</u>
Delinquent Balance	\$ 654,984.94 ***
Collection Costs Incurred	\$ -
Collection Rate	68%
Number of Accounts at the End of the Period	98
Number of Delinquent Accounts	23

*The Corrections/Restatements amount consists of the following:

Adjustments made on invoices reported in the prior quarter	\$ (52,601.15)
Adjustment for invoices not included in the prior quarter	\$ 1,059,670.60
	<u>\$ 1,007,069.45</u>

** The A/R Ending Balance consists of the following:

Privilege Taxes \$ 9,330.14	Damage Billings \$ 32,216.99
RTA \$ 3,181,323.97	PAG/MISC IGA's \$ 2,420,204.95
Rentals \$ 5,425.72	CIP Utility Billings \$ 85,389.14
HURF/HLT \$ 4,356,852.51	Star Valley- Camino Verde \$ 400,040.27
License Agreements \$ 945.00	Star Valley- Wade/Valencia \$ 110,385.85
NSF \$ 218.55	<u>\$ 10,602,333.09</u>

*** The Delinquent Balance consists of the following:

Privilege Taxes \$ 9,330.14	NSF \$ 218.55
RTA \$ 14,706.00	Damage Billings \$ 3,298.48
Rentals \$ 5,799.80	Star Valley- Camino Verde \$ 510,426.12
License Agreements \$ 820.00	Star Valley- Wade/Valencia \$ 110,385.85
	<u>\$ 654,984.94</u>

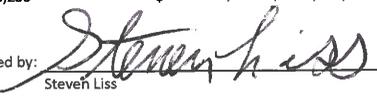
Rosena Cordova
Department Director/Designee

8/26/15
Date

Summary of Quarterly Department Reports on Receivable Collections, received for the Quarter Ending June 30, 2015
 Finance & Risk Management Department, Revenue Management Division

Footnote references	(3)	(1,4)	(1)	(1,2)	(1)	(1,5)	(1,2)	(1)	(1)	(1,6)	(1,7)	(1)	Total								
	Facilities Mgmt	Finance & Risk Mgmt	Fleet Services	Forensic Science Center	Information Tech	Kino Sports Complex	Library	NRPR	Office of Emergency Mgmt	Public Health	Regional Flood Control	RWRD	Revenue & Collections	Sheriff	Transportation	Total					
Constables	DEQ	DSD	ED&T	Elections																	
A/R Beginning Balance	\$ 1,073	\$ 334,396	\$ 24,307	\$ 76,381	\$ -	\$ 288,644	\$ 3,412,519	\$ 123,823	\$ (229,138)	\$ 12,233	\$ 493,989	\$ 10,716	\$ 472,643	\$ (349,161)	\$ 2,115,266	\$ 116,139	\$ 41,213	\$ 566,912	\$ 2,849,588	\$ 7,732,384	\$ 18,093,927
Amount Billed this Period	\$ 664	\$ 311,442	\$ 2,200	\$ 424,425	\$ 5,190	\$ 970,400	\$ 8,341,716	\$ 223,678	\$ 469,281	\$ 172,577	\$ 914,482	\$ 27,825	\$ 518,640	\$ 378,292	\$ 1,438,575	\$ 32,543	\$ 476,738	\$ 2,287	\$ 2,065,398	\$ 23,935,370	\$ 40,711,723
Amount Collected	\$ (496)	\$ (339,549)	\$ (4,293)	\$ (422,333)		\$ (813,330)	\$ (9,471,460)	\$ (257,251)	\$ (219,673)	\$ (76,054)	\$ (1,067,406)	\$ (21,159)	\$ (692,678)	\$ (118,557)	\$ (1,588,932)	\$ (32,137)	\$ (39,166)	\$ (10,160)	\$ (2,454,706)	\$ (22,065,313)	\$ (39,694,653)
Amount Transferred to Revenue & Collections		\$ (660)				\$ (3,940)	\$ (102)				\$ (128)							\$ 23,575	\$ (15,497)	\$ (3,248)	\$ -
Corrections/Restatements						\$ (15,301)		\$ (85)	\$ (808)	\$ (111,390)		\$ 1,104	\$ (3)	\$ (281,571)	\$ (19,724)	\$ (156)	\$ 985	\$ 15,497	\$ 1,007,069	\$ 595,617	\$ (700)
Negotiated Settlements < \$1,000 approved by Rev Mgmt Supervisor						\$ (700)															\$ (1,221)
Negotiated Settlements between \$1,000 and \$10,000 Auth. By Div. Mgr.						\$ (1,221)															\$ (219)
Write offs under \$100 approved by Rev Mgmt Supervisor														\$ (135)				\$ (84)			\$ (10,385)
Write offs of \$100 to \$1,000 approved by Division Mgr.														\$ (851)				\$ (5,605)	\$ (3,929)		\$ (9,651)
Write offs of \$1,000 and < \$5,000 approved by Finance Dir.															\$ (252,211)						\$ (252,211)
Board of Supervisor's Approved Write-Offs > \$10,000																					\$ (252,211)
A/R Ending Balance	\$ 1,241	\$ 305,629	\$ 22,214	\$ 78,473	\$ 5,190	\$ 441,774	\$ 2,265,451	\$ 90,250	\$ 20,385	\$ 107,948	\$ 229,675	\$ 17,254	\$ 299,709	\$ (89,429)	\$ 1,430,141	\$ 96,821	\$ 478,629	\$ 568,259	\$ 2,460,280	\$ 10,602,333	\$ 19,432,227
Delinquent Balance	\$ 930	\$ 6,655	\$ 18,554	\$ 18,000				\$ 2,309	\$ 7,051				\$ 45		\$ 73,834	\$ 82,489	\$ 15,961	\$ 568,259		\$ 654,985	\$ 1,449,072

- Footnotes to Summary:
- (1) Corrections/Restatements are adjustments that were made to correct an error found during the quarterly reconciliation process; or to account for prior period activity that became available in the current quarter.
 - (2) PCWIN is reported under Office of Emergency Management and Information Technology.
 - (3) Includes Parking Garages.
 - (4) Includes cable companies, hotel/motel tax, Risk Mgmt (claims & rental properties), notary and law library fees, Print Shop, Vehicle License Tax and three note receivables.
 - (5) Includes parks field use, rental properties, Starr Pass funds and Capital Improvement Projects.
 - (6) Includes court-ordered restitution accounts, judgments and delinquent accounts from Environmental Quality, Transportation, and Sheriff's CEU, Sheriff's Dept., Facilities Mgmt., Library and Risk Mgmt.
 - (7) Includes a note receivable from City of South Tucson.

Prepared by: 
 Steven Liss

Reviewed & Approved by: 
 Michelle Hamilton
 Division Manager